

# OpenDrive

## Wordpress Plugin Guide. Admin

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Version 2.0.1

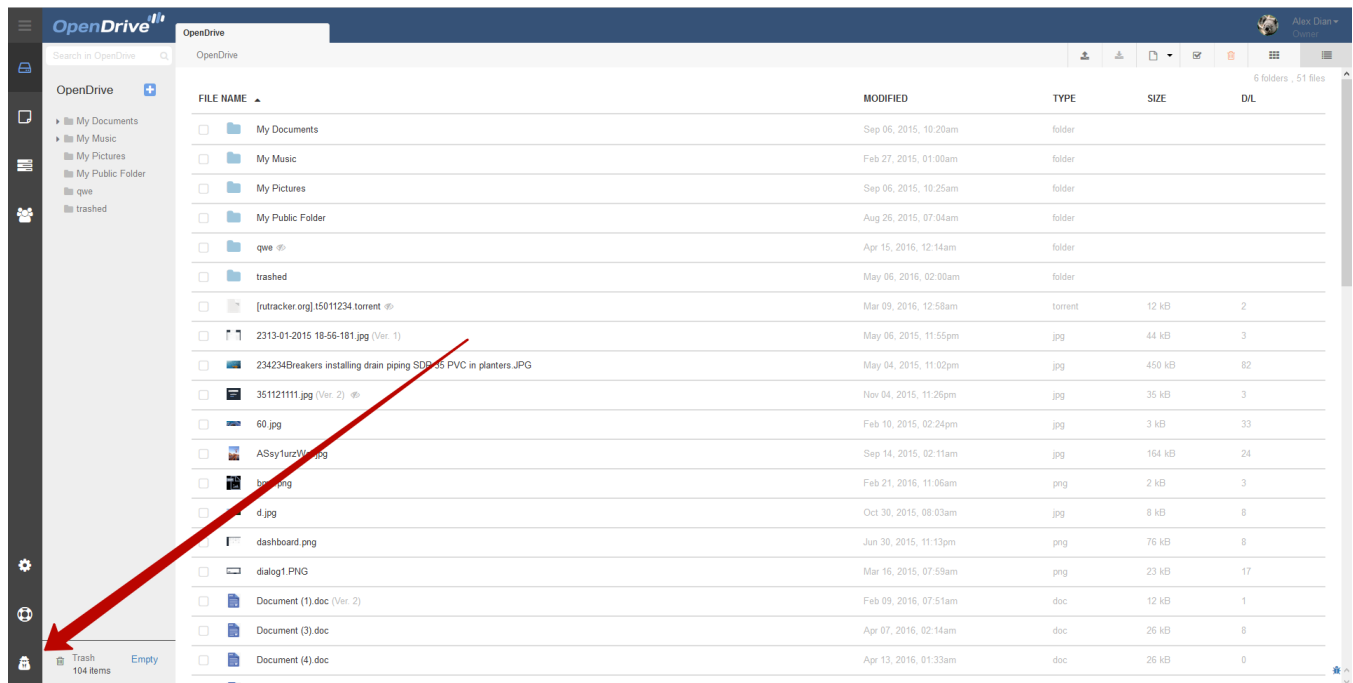
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URL: <https://opendrive.com/admin>

## 1. Admin:

**Description:** Access to admin functions can be gained from any OpenDrive page by clicking on the button in the left corner at the bottom of sidebar.

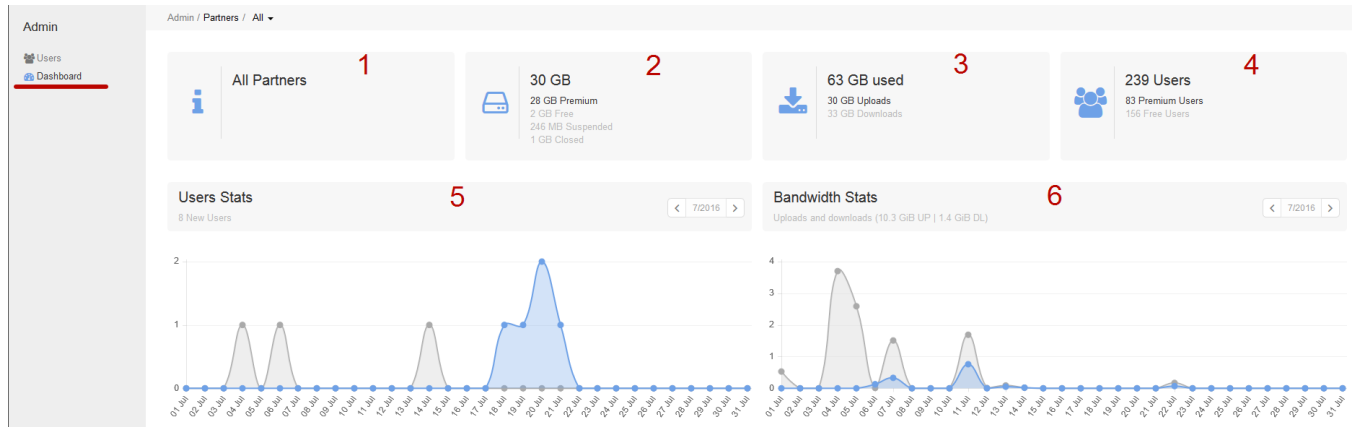


There are two pads on the admin page where partner can get access to users management and can view statistics.

## 1.1. Admin. Dashboard.

**Description:** On this page a partner can view any general statistics regarding usage of space on the server and regarding any activity related to files and folders.

The info is displayed depending on the filters which can be selected in breadcrumb.



1. General information - drive name, account type, registration date.
2. Information regarding space on the drive.
3. Information regarding downloads of files from OpenDrive per a single day.
4. Information regarding users on a partner drive.
5. Statistics diagram of adding new users to a partner drive. By default the info for current month is displayed. A user is able to check charts for any month starting from the account registration date
6. Statistics diagram of work with file on a partner drive.

## 1.2. Admin. Users.

**Description:** In Users tab information can be sorted by 6 criteria.

The screenshot shows the OpenDrive Admin interface. The 'Users' tab is active, and a dropdown menu is open, displaying filter options: All, Free, Premium, Suspended, Closed, and Trials. Below the dropdown, a table lists users with columns for User, Account Type & Plan, Since, Billing Date, Space / Bandwidth, and a 'Show' button. The table contains three rows of user data.

USER	ACCOUNT TYPE & PLAN	SINCE	BILLING DATE	SPACE / BANDWIDTH	Show: 25
David Lee Lawrence Jimenez joshua.johnson@hotmail.com	Personal account Basic	Jul 21, 2016 Logged: 4 days ago		5 GB / 0 B 1 GB / 0 B	6
John Evans Oasistar@live.com	Personal account Unknown plan	Oct 16, 2014		5 GB / 0 B 1 GB / 0 B	
Johnny Doe qa.ivanpletin+1250@gmail.com	Personal account Basic	Mar 30, 2016 Logged: 3 days ago		5 GB / 30 MB 1 GB / 0 B	

1. Information about a user: name and Email
2. Account type and plan.
3. Registration date and log in/log out on the site.
4. The date when a user should make a payment for the service. For paid accounts
5. Information regarding usage of space on the server: available and used space, volume of files downloaded per day.
6. Editing of user account.

Also on the page the total number of users by specified filter is displayed. A user has an ability to change the number of records which will be displayed on the page

## 2. Edit user.

**Description:** Partner can access the option to edit a user by clicking the button specified in item 1.2. – 6.

### 2.1. Profile

The screenshot displays the OpenDrive Admin interface for editing a user profile. The top navigation bar shows 'Users' and 'John Business (1724149)'. The main content area is titled 'Admin / User Profile - John Doe (20testemail15+122@gmail.com)'. The interface is divided into several sections:

- USER** (1): John Doe, rome, 20testemail15+122@gmail.com
- ACCOUNT** (2): User ID: 1724152, Reg IP: 176.241.128.228, Since: Jun 01, 2016, Last login: Jun 01, 2016 05:05 am
- PLAN** (3): Type: Business account, Plan: Unlimited/Business/Year, Users: 1000, Due: Jun 1, 2017
- USAGE** (4): UNL, 228.2 MB, UNL, 482.9 MB, Files: 44, Folders: 4, Last BW Reset: n/a
- Profile** (5): Tabbed interface with fields for User Details (First Name, Last Name, Username, Company Name, Email, Phone, Web Link, Password, Repeat Password) and Account Details (Account type, Plan, Suspended, Space, Bandwidth, BW Reset Period, Account users, Billing Date).

Information regarding partner's profile.

1. Name and Email.
2. ID, IP and information regarding registration date and the last log in.
3. Information regarding plan.
4. Information regarding drive space, number of folders and files. Using the button «trash» an admin can remove the info about files and folders deleted by a user from the DB.

User profile general information settings.

5. Editing User details: user name, email, phone etc.

Account details settings.

6. Account type.
7. Plan.
8. Enable Suspended or Trial.
9. Settings of space on the drive available for a user.
10. Settings of traffic available for a user per day for downloading files from OpenDrive.
11. Setting period for bandwidth reset.
12. Number of users that a user can add.
13. Billing date.

## 2.2. Users

**Description:** In this tab a partner can view information about all users that have access to partner's drive. The following is displayed in the table: user name and email, rights to access folders, group, information regarding used space on the drive and registration date.

The screenshot shows the OpenDrive Admin interface. At the top, there are tabs for 'Users', 'John Business (1724149)', and 'John Doe (1724152)'. Below the tabs, the breadcrumb 'Admin / User Profile - John Doe (20testemail15+122@gmail.com)' is visible. The main content area displays the profile of John Doe, including account details (User ID: 1724152, Reg IP: 176.241.128.228, Since: Jun 01, 2016, Last login: Jul 25, 2016 04:19 am), plan information (Type: Business account, Plan: Unlimited/Business/Year, Users: 1000, Due: Jun 1, 2017), and usage statistics (UNL: 228.2 MB, 483.4 MB, Files: 44, Folders: 5, Last BW Reset: n/a). Below this, a table lists users with columns for Profile, Users, Logs, Transactions, Notes, and Account history. The table is numbered 1 through 5, corresponding to the list items below.

Profile	Users	Logs	Transactions	Notes	Account history
ACCOUNT USER 1	PERMISSIONS 2		GROUP 3	USAGE 4	SINCE 5
John O'Grady 20testemail15+123@gmail.com	Users 4 Folders edit		Group 1 Space: 1 GB   Bandwidth: 1 GB	 3 MB 0 B	Jun 01, 2016
José Casal-Giménez 20testemail15+124@gmail.com	Users 4 Folders edit		Group 1 Space: 1 GB   Bandwidth: 1 GB	 3 MB 609 kB	Jun 01, 2016
Chloé Remer 20testemail15+125@gmail.com	Users 4 Folders edit		Group 1 Space: 1 GB   Bandwidth: 1 GB	 1 B 0 B	Jun 01, 2016
Peter de Morgol demorfol@gmail.com	Basic		Group 2 Space: 2 GB   Bandwidth: 2 GB	 1 GB 0 B	Jul 25, 2016

1. The information by user's account
2. Access rights to folders and projects for particular users
3. The group a particular user belongs to
4. Information regarding usage of space on the server: available and used space, volume of files downloaded per day
5. User creation data

## 2.3. Logs.

The screenshot shows the 'Logs' tab for user John Doe. The filter section (1) includes 'Start Date' (Jul 24, 2016), 'End Date' (Jul 25, 2016), and 'Log Type' (All). The log table (2) has columns: TIME (2), USER (3), LOG TYPE (4), IP (5), NAME (6), FILE SIZE (7), DETAILS (8), and APP (9). The table contains four log entries for John Doe on July 25, 2016, at 04:42am and 04:41am.

TIME	USER	LOG TYPE	IP	NAME	FILE SIZE	DETAILS	APP
Jul 25, 2016, 04:42am	John Doe	FOLDER TRAS...	46.119.199.206	a			WEB
Jul 25, 2016, 04:42am	John Doe	FILE TRASH	46.119.199.206	8d2d5dc6ef163e3d08da558bf65d419...	418.9 kB		WEB
Jul 25, 2016, 04:42am	John Doe	FOLDER TRAS...	46.119.199.206	Documents			WEB
Jul 25, 2016, 04:41am	John Doe	LOG FILE CLO...	46.119.199.206	Paris, c.1410. "Fortune and the author...	109.2 kB		WEB

**Description:** In this tab information regarding all actions on the partner's drive is displayed: files upload, new users creation etc.

1. Filters for displayed information. Partner can sort information by a specific time period or view only information regarding files deleting or uploading.
2. Operation date and time.
3. Name of a user that did operation.
4. Operation type.
5. IP of a user that did operation.
6. Name of a file when operation was done to a file.
7. Size of a file when operation was done to a file.
8. Details when available.
9. APP.



## 2.4. Transactions.

**Description:** In this tab information regarding user transactions is displayed.

The screenshot shows the 'Transactions' tab for user John Doe. The interface includes a top navigation bar with 'Users', 'John Business (1724149)', and 'John Doe (1724152)'. Below the navigation bar, the user profile is displayed with details like User ID, Reg IP, Since, Last login, Plan, and Usage. The main content area shows a table of transactions with columns for Transaction, Processor, CC, Amount, Status, Note, and Invoice. The table contains three rows of transaction data.

TRANSACTION 1	PROCESSOR 2	CC 3	AMOUNT 4	STATUS 5	NOTE 6	INVOICE 7
Jul 25, 2016 04:52 5795FD77691BD	EPS 0	1300016559 *1128	1,500.00 USD	Approved (TESTMODE) This transaction has be...	Lorem ipsum dolor sit amet, consectetur...	
Jul 25, 2016 04:38 5795FA4B26E56	EPS 0	1300016559 *1128	12.95 USD	Approved (TESTMODE) This transaction has be...		
Jun 01, 2016 03:57 574EBFB75FF44	EPS 0	1300016559 *1128	49,750.00 USD	Approved (TESTMODE) This transaction has be...		

1. Transaction date and time.
2. Payment gateway.
3. Credit card information.
4. Payment amount.
5. Payment status.
6. Notes.
7. Option to download the document in PDF format with information regarding transaction.

## 2.5. Notes.

**Description:** In this tab a partner can leave notes for himself/herself.

The screenshot shows the 'Notes' tab for user John Doe. The interface includes a top navigation bar with 'Users', 'John Business (1724149)', and 'John Doe (1724152)'. Below the navigation bar, the user profile is displayed with details like User ID, Reg IP, Since, Last login, Plan, and Usage. The main content area shows a table of notes with columns for Date, Note, and Admin. The table contains three rows of note data. There is also an 'Add New' button.

DATE 2	NOTE 3	ADMIN 4
Jul 25, 2016 04:57 am	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Praesent placerat semper dui, id tristique odio laoreet in. Pellentesque vulputate sodales nibh ac ...	Alex Dian
Jul 25, 2016 04:57 am	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Praesent placerat semper dui, id tristique odio laoreet in. Pellentesque vulputate sodales nibh ac ...	Alex Dian
Jul 25, 2016 04:56 am	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Praesent placerat semper dui, id tristique odio laoreet in. Pellentesque vulputate sodales nibh ac ...	Alex Dian

1. Add new note.
2. Date and time of note creation.

3. Note text.
4. Note author.

## 2.6. Account history.

**Description:** In this tab the history of user plans changes is displayed.

- Move from one plan to another one.
- Purchasing additional account users.
- Registration for a trial period.
- Additional space for sharing (FB, twitter etc.).

Admin / User Profile - John Doe (20testemail15+122@gmail.com)

DATE	PLAN / ACC TYPE	SPACE	BANDWIDTH	USERS	PRICE	TYPE
Jul 25, 2016 05:01	Custom/Year Personal	29 TB	1,000 GB	30	2850.00 USD	Plan upgrade
Jul 25, 2016 04:38	Unlimited/Personal/Month Personal	0 B	0 B	1	12.95 USD	Plan upgrade
Jun 01, 2016 03:57	Unlimited/Business/Year Business	0 B	0 B	1000	49750.00 USD	Plan upgrade

1. Operation date and time.
2. Type of account or type of a user plan.
3. Additionally purchased space on the drive for uploading files.
4. Additionally purchased traffic for downloading files from OpenDrive.
5. Additionally purchased users that can be added to the drive.
6. Payment amount.
7. Operation type.

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[support@opendrive.com](mailto:support@opendrive.com).